

## Ballet for You Privacy Statement

Ballet for You respects your privacy and is committed to protecting the information you provide in accordance to current legislation including the Data Protection Act 1998 and the General Data Protection Regulation 2018.

The personal details that you provide when enrolling on a course include your name, email, mobile telephone number, post code and whether you have any injuries or medical conditions that tutors should know about in order to best meet your needs in class.

Your personal data is kept safe and secure and is not shared with third parties other than in extreme situations such as with the NHS Track and Trace Scheme if contacted.

Your personal data is kept for as long as deemed necessary and may be deleted if you do not return as a student to Ballet for You.

You have the right to access the information Ballet for You has on you by making a request via email: <u>mail@balletforyou.co.uk</u> or by telephone 07956 260108

It is important that your information is up to date so you may be contacted from time to time to give you the opportunity to update your details.

Ballet for You may also contact you:

- in response to any enquiries you make including enrolment
- to review your course options in line with your progress
- to remind you of deadlines including overdue fees
- to inform you of term dates, enrolment, changes to studios or the timetable

- to let you know about events, courses and holiday programmes that are suitable for you and your onward progress

- to invite you to participate in surveys for feedback on your ballet tuition

The primary mode of communication is via email for matters concerning an individual or particular class, and via the newsletter, for matters concerning all active members of Ballet for You who are currently enrolled on a course.

You can unsubscribe from the newsletter at any time by clicking the "unsubscribe from this list" button at the bottom of its edition but please be aware that if you do so, you may be missing out on things like enrolment dates and deadlines, news and events as well as valuable tips on technique. You may stop receiving the newsletter if you are not enrolled on a course.

You may receive a text or a telephone call if it is a matter of urgency or as a courtesy follow up for an illness or injury.

## Photography & Video

On occasion, classes may be photographed and videoed. This may be for chorographical purposes, to show improvements throughout the term or for promotional purposes (website and social media); if you have any objections, please inform us in writing at <u>mail@balletforyou.co.uk</u>